

## ACKNOWLEDGEMENT OF RECEIPT OF FINANCIAL POLICY

**\*\*You May Refuse to Sign This Acknowledgment\*\***

I, \_\_\_\_\_, have received a copy of this office's Financial  
Policy.

\_\_\_\_\_  
{Signature}

\_\_\_\_\_  
{Date}

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For Office Use Only

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We attempted to obtain written acknowledgement of receipt of our Financial Policy, but  
acknowledgement could not be obtained because:

- Individual refused to sign.
- Communications barriers prohibited obtaining the acknowledgement.
- An emergency situation prevented us from obtaining acknowledgement.
- Other (Please Specify):

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